

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 4th September, 2013 at 1.00 pm

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### Councillors

K Wakefield (Chair)    A Carter  
J Blake  
M Dobson  
P Gruen  
R Lewis  
L Mulherin  
A Ogilvie  
L Yeadon

### MEMBERSHIP

S Golton

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 17<sup>TH</sup> July 2013</p> <p><b><u>LEISURE &amp; SKILLS</u></b></p>	1 - 24
6			<p><b>LEEDS LET'S GET ACTIVE</b></p> <p>To consider the joint report of the Director of Public Health and the Director of City Development providing further details relating to the Leeds Let's Get Active (LLGA) pilot project. Executive Board gave its support to the Leeds Let's Get Active Pilot in April 2013 and accepted a £500k grant from Sport England as part of the overall project costs, this report seeks to provide the Board with additional information relating to the development of the project, the methodology applied and the overall programme developed to date.</p>	25 - 48

Item No K=Key Decision	Ward	Item Not Open		Page No
7 K			<p><b>RE-MAKING LEEDS: HERITAGE CONSTRUCTION SKILLS TRAINING</b></p> <p>To consider the report of the Director of City Development seeking approval to submit a Stage 2 bid to the Heritage Lottery Fund (HLF) under the Skills for the Future Initiative in order to progress the development and delivery of the Re-making Leeds project. Stage 2 of the process will incorporate a detailed training plan to be submitted by 31<sup>st</sup> December 2013, and the report seeks agreement for the Council to act as administrator and accountable body for the operation of the bid. Additionally, approval is sought to incur the necessary expenditure of up to £810,300 for the works, as proposed within the report.</p>	49 - 60
8 K	Gipton and Harehills; Horsforth; Hyde Park and Woodhouse; Killingbeck and Seacroft; Otley and Yeadon; Pudsey; Rothwell; Wetherby		<p><b><u>ADULT SOCIAL CARE</u></b></p> <p><b>BETTER LIVES FOR PEOPLE IN LEEDS - REPORT ON THE FUTURE OF RESIDENTIAL CARE FOR OLDER PEOPLE AND RESPONSES TO DEPUTATIONS TO LEEDS CITY COUNCIL BY SUPPORTERS OF RESIDENTS OF MANORFIELD HOUSE AND PRIMROSE HILL CARE HOMES</b></p> <p>To consider the report of the Director of Adult Social Services on the outcome of the consultation undertaken in respect of eight Council owned residential care homes for Older People and seeking approval of the recommendations arising from the findings of the consultation.</p> <p>(Please note that due to the considerable size of the appendices to this report, the appendices are provided in a separate pack for consideration).</p>	61 - 90

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9 K	Burmantofts and Richmond Hill; Cross Gates and Whinmoor; Hyde Park and Woodhouse; Kirkstall		<p><b>BETTER LIVES FOR PEOPLE OF LEEDS - THE FUTURE OF DAY SERVICES FOR OLDER PEOPLE</b></p> <p>To consider the report of the Director of Adult Social Services on the outcome of the consultation undertaken in respect of day centres for Older People and seeking approval of the recommendations arising from the findings of the consultation.</p>	91 - 160
10			<p><b><u>LEADER OF COUNCIL'S PORTFOLIO</u></b></p> <p><b>SPENDING REVIEW 2013 - UPDATE</b></p> <p>To consider the report of the Director of Resources providing an update on the financial implications of the June 2013 Spending Review as detailed in the Technical Consultation provided by the Department for Communities and Local Government on 25<sup>th</sup> July 2013</p>	161 - 166
11 K			<p><b>FINANCIAL HEALTH MONITORING 2013/2014 - MONTH 4</b></p> <p>To consider the report of the Director of Resources presenting the Council's projected financial health position for 2013/2014 after four months of the financial year.</p>	167 - 176

Item No K=Key Decision	Ward	Item Not Open		Page No
12 K		10.4(3) (Appendix A only)	<p><b>DESIGN AND COST REPORT FOR WEST YORKSHIRE LOCAL BROADBAND PROJECT AND AUTHORITY TO SPEND</b></p> <p>To consider the joint report of the Director of Resources and the Director of City Development informing of the progress that has been made on the West Yorkshire Local Broadband project and also seeking approval in respect of a proposed injection of external funding from BDUK and ERDF into the capital programme</p> <p>Please note that Appendix A of the report is designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3)</p>	177 - 196
13 K			<p><b>ESTABLISHMENT OF A SOCIAL INCLUSION FUND</b></p> <p>To consider the joint report of the Director of City Development and the Assistant Chief Executive (Citizens and Communities) seeking approval to establish a Social Inclusion Fund using funds generated by the city granting a 'large' casino licence. In addition, the report also seeks approval to the principles of the management and administration of the fund.</p>	197 - 212
14		10.4(3, 7) (Appendix 1 only)	<p><b>LATE NIGHT LEVY</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) presenting information to Executive Board in order to enable the Board to make decisions relating to the design of a potential late night levy and consultation with those affected.</p> <p>Please note: Appendix 1 of the report is designated exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3 and 7).</p>	213 - 238

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15 K			<p><b><u>HEALTH &amp; WELLBEING</u></b></p> <p><b>SEXUAL HEALTH SERVICE INTEGRATION</b></p> <p>To consider the report of the Director of Public Health which seeks to gain approval to tender for integrated sexual health services and a number of additional prevention contracts for Leeds.</p> <p><b><u>DEVELOPMENT &amp; THE ECONOMY</u></b></p>	239 - 254
16 K	Middleton Park		<p><b>BELLE ISLE AND MIDDLETON NEIGHBOURHOOD FRAMEWORK</b></p> <p>To consider the report of the Director of City Development which provides an overview of the work undertaken to prepare a Neighbourhood Framework for Belle Isle and Middleton and sets out the primary proposals included within the document. Additionally, the report seeks approval of the neighbourhood framework to set out the community's regeneration ambitions, help to promote the development opportunities in the area to developers, be used to inform the emerging Site Allocations Plan, and become a material consideration when determining planning applications</p>	255 - 310



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17 K	Alwoodley; Burmantofts and Richmond Hill; Chapel Allerton; Cross Gates and Whinmoor; Garforth and Swillington; Gipton and Harehills; Harewood; Killingbeck and Seacroft; Kippax and Methley; Moortown; Temple Newsam; Wetherby	10.4(3) (Appendix 3 only)	<p><b>DESIGN AND COST REPORT FOR ACQUISITION OF KERNEL HOUSE, ACORN BUSINESS PARK, LEEDS 14 FOR COUNCIL ACCOMMODATION</b></p> <p>To consider the joint report of the Director of City Development and the Director of Children’s Services seeking approval to acquire office accommodation at Kernel House, Acorn Business Park, Leeds 14, to facilitate vacant possession, and the subsequent disposal of the Council owned site at Roundhay Road.</p> <p>Please Note that Appendix 3 of the report is designated as exempt from publication under the provisions of Council Procedure Rule 10.4 (3).</p>	311 - 332
18 K	City and Hunslet; Rothwell		<p><b>LEEDS (RIVER AIRE) FLOOD ALLEVIATION SCHEME</b></p> <p>To consider the report of the Director of City Development which provides an update on the progress of the proposals to provide flood defences for the City of Leeds and seeks approval to the tender for the detailed design and construction of the mitigation works downstream of the city centre at Woodlesford.</p>	333 - 348
19			<p><b>LEEDS BUSINESS IMPROVEMENT DISTRICTS</b></p> <p>To consider the report of the Director of City Development on Business Improvement Districts, and the need for the City Council to have a considered approach to developing an appropriate policy framework to support emerging BIDs. The purpose is to encourage the private sector to bring forward BID proposals and ensure that BIDs develop successfully in alignment with the Council’s strategic objectives for supporting business, encouraging investment in the trading environment and providing the necessary support to foster economic growth and jobs</p>	349 - 364

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20 K	Cross Gates and Whinmoor; Harewood		<p><b>RELOCATION OF NURSERY FACILITIES AND THE DEVELOPMENT OF RED HALL</b></p> <p>To consider the joint report of the Director of City Development and the Director of Environment and Housing providing an update on proposals for the development of a new horticultural nursery at Whinmoor Grange to replace existing operational facilities at Red Hall. The report highlights the current role and benefits of the nursery, an outline business case for its relocation and future benefits of a new nursery. The report also seeks approval to commission detailed design proposals to RIBA stage D for the Whinmoor Grange site. In addition, the report provides an update on work to establish the medium-term strategic disposal opportunity that will subsequently arise for the Council's land holdings at Red Hall and the progress made on feasibility work to inform the scope of redevelopment.</p>	365 - 398
21			<p><b><u>NEIGHBOURHOODS, PLANNING &amp; SUPPORT SERVICES</u></b></p> <p><b>RESPONSE TO DEPUTATION FROM HANDS OFF OUR HOMES ABOUT THE IMPACT OF THE SOCIAL SECTOR SIZE CRITERIA</b></p> <p>To consider the report of the Director of Environment and Housing providing a response to the Hands off our Homes Deputation made to Council on 1<sup>st</sup> July 2013 in respect of the impact of the Social Sector Size Criteria (SSSC) or "bedroom tax" on council tenants. The report also sets out the measures the Council and its ALMOs/BITMO partners are undertaking to minimise the impact of the changes and some early findings on such impacts.</p>	399 - 414

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22	Morley North; Morley South		<p><b>RESPONSE TO DEPUTATION - MORLEY AGAINST RECKLESS CONSTRUCTION (MARC)</b></p> <p>To consider the report of the Director of City Development setting out a response to the deputation made to Council on 1st July 2013 by the Morley Against Reckless Construction (MARC) organisation.</p>	415 - 428
23			<p><b>PROPOSAL TO ESTABLISH A TRADING COMPANY, CIVIC ENTERPRISE LEEDS, WHICH WOULD BE WHOLLY COUNCIL OWNED</b></p> <p>To consider the joint report of the Deputy Chief Executive and the City Solicitor providing the background to the establishment of Civic Enterprise Leeds, including proposals to establish the trading company and determine the governance and board arrangements for the company.</p>	429 - 434
24 K	Burmantofts and Richmond Hill		<p><b>SUSTAINABLE COMMUNITIES INVESTMENT PROGRAMME: CROSS GREEN GROUP REPAIR PHASE 2 AND 3</b></p> <p>To consider the report of the Director of Environment and Housing requesting the Executive Board to authorise the injection of £4.05m into the capital programme for Cross Green Group Repair Phase 2 and 3. This total includes the approval to inject £0.3m into the capital programme for contributions from the owner occupiers and the £3.75m agreed by the Board in February 2013.</p>	435 - 456

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25 K			<p><b>PLANNING POLICY FOR GYPSIES AND TRAVELLERS</b></p> <p>To consider the report of the Director of City Development seeking approval of the Leeds Gypsy and Traveller Pitch Requirement Study in order to ensure that the Submission Core Strategy policy dealing with Gypsies, Travellers and Travelling Showpeople is supported by an up to date evidence base, which is compliant with national policy and aligns with the wider activities of the Council in planning positively for Leeds-based Gypsies and Travellers.</p>	457 - 480
26 K			<p><b>PROPOSED AMENDMENT TO CORE STRATEGY POLICY H6</b></p> <p>To consider the report of the Director of City Development outlining the reasoning for the amendment to Core Strategy Policy H6, relating to Purpose Built Student Accommodation (PBSA). Further details on PBSA within Leeds can be found in the 'Student Housing Demand and Supply: A review of evidence' document produced by Re'New, whichy is attached as Appendix 2 to the submitted report.</p>	481 - 516
27 K	Roundhay		<p><b><u>CHILDREN'S SERVICES</u></b></p> <p><b>CHANGE OF HOST SCHOOL FOR PRIMARY RESOURCED PROVISION FOR DEAF AND HEARING IMPAIRED CHILDREN - PERMISSION TO CONSULT</b></p> <p>To consider the report of the Director of Children's Services seeking permission to consult on the addition of provision reserved by the Local Authority for deaf and hearing impaired children at Moor Allerton Hall Primary School.</p>	517 - 530

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28 K	Ardsley and Robin Hood; Bramley and Stanningley; Calverley and Farsley; Guiseley and Rawdon; Hyde Park and Woodhouse; Kippax and Methley; Middleton Park; Morley North; Morley South; Otley and Yeadon; Wetherby		<p><b>PART A: OUTCOME OF STATUTORY NOTICE ON PROPOSALS FOR THE EXPANSION OF OF PRIMARY PROVISION IN 2014. PART B: OUTCOME OF CONSULTATION ON PROPOSALS FOR THE EXPANSION OF PUDSEY PRIMROSE HILL PRIMARY SCHOOL FROM SEPTEMBER 2015 AND GUISELEY INFANT AND NURSERY SCHOOL AND ST OSWALD'S CHURCH OF ENGLAND JUNIOR SCHOOL. PART C: PERMISSION TO CONSULT ON THE EXPANSION OF BROOMFIELD SOUTH SILC AND WEST OAKS SEN SPECIALIST SCHOOL AND COLLEGE. PART D: OUTCOME OF THE TARGETED BASIC NEED BID FOR ADDITIONAL CAPITAL FUNDING.</b></p> <p>To consider the report of the Director of Childrens Services detailing proposals brought forward to meet the local authority's duty to ensure sufficiency of school places. The report is divided into four parts - Part A describes the outcome of statutory notices in relation to the expansion of primary provision across the city for September 2014, and seeks a final decision on these proposals. Part B seeks permission to publish a statutory notice in relation to the expansion of Pudsey Primrose Hill Primary School and summarises the consultation and next steps in Guiseley. Part C seeks permission to consult on the expansion of Broomfield South SILC and the expansion of West Oaks SEN Specialist School and College. Part D describes the outcome of the Targeted Basic Need bid.</p>	531 - 554

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29 K	Guiseley and Rawdon; Hyde Park and Woodhouse; Middleton Park; Otley and Yeadon; Temple Newsam		<p data-bbox="676 286 1401 394"><b>IMPROVING OUTCOMES FOR CHILDREN WITH BEHAVIOUR, EMOTIONAL AND SOCIAL DIFFICULTIES (BESD)</b></p> <p data-bbox="676 439 1406 837">To consider the report of the Director of Children's Services providing information on proposals to establish a Leeds Behaviour Alliance intended to bring together the specialist (SILC), targeted (PRU), locality (AIP), and individual school behaviour offer in order to support children to make progress in learning by preventing exclusion from learning, providing outstanding learning opportunities when short periods out of mainstream are necessary, and maximise re-integration back into mainstream learning.</p> <p data-bbox="676 909 916 943"><b><u>ENVIRONMENT</u></b></p>	555 - 580
30 K			<p data-bbox="676 1014 1347 1077"><b>THE FUTURE MANAGEMENT AND PRICING ARRANGEMENTS FOR ALLOTMENTS</b></p> <p data-bbox="676 1122 1382 1301">To consider the report of the Director of Neighbourhoods and Housing which summarises the findings from consultation and provides recommendations on the future management and pricing arrangements for allotments.</p>	581 - 604